

FLORIDA DEPARTMENT OF EDUCATION

TAPS Numbers

- 1. 09C015
- 2. 09C016
- 3. 09C017

Project Application

Please return to: Florida Department of Education Bureau of Grants Management Room 325 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496 SunCom: 205-0496	A) Name and Address of Eligible Applicant: School District of Clay County 900 Walnut Street Green Cove Springs, FL 32043	DOE USE ONLY Date Received
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B) Applicant Contact Information	
Contact Name: Miriam Crowe, Project Manager	Mailing Address: 2306 Kingsley Ave. Orange Park, FL 32073
Telephone Number: (904) 272-8123	E-mail Address: mcrowe@mail.clay.k12.fl.us
Fax Number: (904) 272-8149	SunCom Number: 837-1500 extension 8123

C) Program Name (1)	C) Program Name (2)	C) Program Name (3)
IDEA, Part B	IDEA, Part B, Trust	General Revenue
Project Number: (DOE Assigned)	Project Number: (DOE Assigned)	Project Number: (DOE Assigned)
D) Total Funds Requested: \$ 66,628.00	D) Total Funds Requested: \$ 38,656.00	D) Total Funds Requested: \$ 24,517.00
Total Approved Funds: (DOE USE ONLY) \$	Total Approved Funds: (DOE USE ONLY) \$	Total Approved Funds: (DOE USE ONLY) \$

CERTIFICATION

I, David Owens, (Please Type Name) do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of general assurances and specific programmatic assurances for this project. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) _____
 Signature of Agency Head



A) **School District of Clay County – SEDNET IV**

TAPS Number 09C015 09C016 09C017

B) _____

Project Number: **(DOE USE ONLY)**

Florida Department of Education
Budget Narrative Form
IDEA Part B, Trust

(1) FUNCTION	(2) OBJECT	(3) ACCOUNT TITLE AND NARRATIVE	(4) FTE POSITI ON	(5) AMOUNT
5200	510	Supplies (Consumables for E/BD students)		\$ 8,057.00
6300	130	Salaries other Certified personnel/ SEDNET Project Manager	.6	42,167.00
6300	210	Retirement @ 9.85%		4,153.00
6300	220	Social Security @ 7.65%		3,226.00
6300	230	Insurance		1,900.00
6300	371	Stamps		100.00
6300	391	Printing (forms, parent flyers)		100.00
6300	510	Supplies (Printer Cartridges, paper, staplers, and office supplies)		500.00
6400	310	Consultant Fees for Staff Development Training and Parent Training)		2,000.00
6400	330	Travel (Conference/meetings for SEDNET staff in state)		1,800.00
6400	510	Supplies (training supplies, notebooks, other operational supplies for teachers, professional staff, and parents)		300.00
6400	590	Books		100.00
7200	790	Indirect Cost @ 3.34%		2,225.00
C) TOTAL				\$ 66,628.00

DOE 101
Rev. 12/07

Dr. Eric J. Smith, Commissioner



DOE 900D
Rev. 03/07

A) School District of Clay County-SEDNET IV

TAPS Number 09C015 09C016 09C017

B) _____

Project Number: (DOE USE ONLY)

Florida Department of Education
Budget Narrative Form
IDEA Part B

(1) FUNCTION	(2) OBJECT	(3) ACCOUNT TITLE AND NARRATIVE	(4) FTE POSITION	(5) AMOUNT
6300	130	Salaries other Certified Personnel SEDNET Project Manager	.2	13,216.00
6300	160	Salary other Support Personnel SEDNET Administrative Assistant	.4	13,282.00
6300	210	Retirement @ 9.85%		2,610.00
6300	220	Social Security @ 7.65%		2,027.00
6300	230	Insurance		1,900.00
6300	330	Travel (Vicinity Travel for Project Manager and Staff)		4,330.00
7200	790	Indirect Cost @ 3.34%		1,291.00
C) TOTAL				\$38,656.00

DOE 101
Rev. 12/07

Dr. Eric J. Smith, Commissioner



DOE 900D
Rev. 03/07

A) School District of Clay County – SEDNET IV

TAPS Number 09C015 09C016 09C017

B) _____
Project Number: (DOE USE ONLY)

Florida Department of Education
Budget Narrative Form
General Revenue

(1) FUNCTION	(2) OBJECT	(3) ACCOUNT TITLE AND NARRATIVE	(4) FTE POSITION	(5) AMOUNT
5200	510	Supplies (Consumables for E/BD students)		307.00
6300	160	Salaries other Support personnel SEDNET Administrative Assistant	.6	19,924.00
6300	210	Retirement @ 9.85%		1,963.00
6300	220	Social Security @ 7.65%		1,524.00
6300	230	Insurance		600.00
6300	240	Workman's Comp @ 1%		199.00
C) TOTAL				\$ 24,517.00

DOE 101
Rev. 12/07

Dr. Eric J. Smith, Commissioner



DOE 900D
Rev. 03/07

Project Design

Project Abstract

The Multiagency Network for Students with Emotional/Behavioral Disabilities (SEDNET) 4 is designed to provide a systems approach of integrating education and mental health services for students with emotional disturbances and their families. The goal is to improve academic gains and increase graduation rates. SEDNET serves as a mechanism for the School District of Clay, Duval, Baker, Nassau, and St. Johns Counties. The Project Manager and stakeholders work together to ensure that the project accomplish the work scope outlined in this grant application. Project goals, objectives and activities are directed by DOE and are supported and reviewed by local stakeholders including; Exceptional Student Education (ESE), Substance Abuse and Mental Health (SAMH), Community Based Care (CBC), Provider Board, Association for Persons with Disabilities (APD), Department of Juvenile Justice (DJJ), Department of Children and Families (DCF), and Medicaid. Additionally, they aid in the dissemination of information to all concerned parties regarding behavioral (mental health and substance abuse) best practices for students and their families who have or are at risk of developing emotional/behavioral disabilities. SEDNET, Professional Development Plan (PDP), and FDLRS routinely work together as a local team to bring support and technical assistance to schools in need. This year alternative training formats will be used to reduce face to face trainings.

Initiatives

Project initiatives will continue to strive to improve local services to Emotional/Behavioral Disabled (E/BD) students and their families. All project activities are based on the belief that the system of care should be student and family centered and community based. Project activities will strive to improve academics, behaviors, and transition from school to work.

In this application, funds are sought to engage in a variety of activities designed to meet the following DOE initiatives:

- Provision of a system to monitor and promote a comprehensive system of care that includes education, mental health treatment, and residential services for students with or at-risk of emotional/behavioral disabilities.
- An increase in the effectiveness of existing education, mental health treatment, and residential services for students with or at-risk of emotional/behavioral disabilities.
- Maintenance of the system for continuous multi-agency planning, implementation, and evaluation of education, mental health treatment, and residential services for students with emotional/behavioral disabilities.
- Sharing of information, materials, and resources for services for students with emotional/behavioral disabilities, including but not limited to collaboration with Florida's Positive Behavior Support (PBS), Florida's Problem Solving/Response to Intervention State Pilot Program and projects that address secondary transition.

Expected Outcomes/Project Goals – The following outcomes/goals are identified for the project:

- Provide individual programs for students with emotional/behavioral disabilities that include necessary educational, residential, and mental health treatment services
- Enable identified students to learn appropriate behaviors, reduce dependency, and fully participate in all aspects of school and community living

- Identify necessary programs and services as close as possible to the student’s home in the least restrictive manner consistent with the student’s needs
- Integrate a wide range of services that are necessary to support all IDEA, Part B, eligible or at-risk students and their families
- Support and represent the needs of students in each school district in joint planning with fiscal agents of children’s mental health funds
- Expand school-based mental health services and integrated education and treatment programs
- Assist multi-agency advisory boards in identifying issues critical to students of mutual concern and developing local response systems
- Increase parental involvement with local systems of care
- Improve coordination of services for children with emotional/behavioral disabilities and their families
- Help district staff acquire the knowledge and strategies necessary to implement the requirements of No Child Left Behind Act including, but not limited to, research based instructional practices, Highly Qualified Personnel, and Adequate Yearly Progress.

State Performance Plan

SEDNET will support the bureau by providing technical support on indicator of the state performance plan:

- Indicator 1: Percent of youth with IEPs graduating from high school with a regular diploma compared to percent of all youth in FL graduating with a regular diploma.
- Indicator 2: Percent of youth with IEPs dropping out of school
- Indicator 4: Rates of suspension and expulsion
- Indicator 13: Percent of youth aged 16 and above with an IEP that includes coordinated, measurable, annual IEP goals and transition services that will reasonably enable the student to meet the post-secondary goals.
- Indicator 14: Percent of youth with IEPs who are no longer in high school who are transitioning into the community and world of work.

Specifically, the following activities will be completed by SEDNET 4:

E/BD Classroom Activities					
Baseline Data	Established Need	Project Activities	SPP Indicators	Time Line	Evaluation Plan
Data classroom teachers report 2007-2008	Based on analysis of the classroom teacher report 2007-2008	Award classroom grants to teachers of E/BD or at risk students to increase Academic Achievement, increase Attendance, or decrease suspension/expulsions.	4	SEDNET database on a quarterly basis.	Data teachers report each quarter and evaluation at the end.

ESE Classroom Transition Activities					
Baseline Data	Established Need	Project Activities	SPP Indicators	Time Line	Evaluation Plan
Data classroom teachers report 2007-2008	Based on analysis of the classroom teacher report 2007-2008	Award transition funds to teachers for innovated school to work activities.	2 13	SEDNET database on a quarterly basis.	Data teachers report each quarter and evaluation at the end.

Improve, coordinate, and enhance school and community based services.					
Baseline Data	Established Need	Project Activities	SPP Indicators	Time Line	Evaluation Plan
SEDNET IV collects data on services to Family Services Planning Team/Multi-Disciplinary Team on continuing bases. Use 2007-2008 data.	Based on SEDNET data collection in 2007-2008 data report.	Attend and coordinate Multi-Disciplinary Team and Family Services Planning Team. Oversee wraparound money for mental health services.	2 4	SEDNET database on a quarterly basis.	Compare data from 2007-2008 to data 2008-2009.

Training and Technical Assistance					
Baseline Data	Established Need	Project Activities	SPP Indicators	Time Line	Evaluation Plan
Many parents and educators are not aware of services for EB/D students.	Based on training evaluations in 2007-2008	Assist with training for educators, parents, and other professionals on the system of care and new EB/D rule.		SEDNET database on a quarterly basis.	Data reported in evaluations.

Interagency Collaboration					
Baseline Data	Established Need	Project Activities	SPP Indicators	Time Line	Evaluation Plan
Many professionals are not aware of other agencies and their services to EB/D students.	Based on questions directed to SEDNET	Coordinate and/or attend Interagency activities.		SEDNET database on a quarterly basis.	Minutes from Interagency activities.

Support for Reading/Strategic Imperatives

This project will address the following reading initiatives: SEDNET will support Florida reading initiatives by providing technical support in reading initiative for high risk and children’s emotional problems.

SEDNET will support the following Strategic Imperatives:

1. Imperative 3: Improve student rates of learning
2. Imperative 5: Increase the quantity and improve the quality of educational options.
3. Imperative 6: Align workforce education programs with skill requirements of the new economy.

Dissemination and Marketing

Marketing and the dissemination of SED Network goals, objectives and activities will be accomplished by the participation in the following committees and activities:

Committee or Activity	Timeframe
Community Alliance	Monthly
Infant Mental Health Committee	Monthly
KIDS Committee	Monthly
Clay Action Committee	Monthly
SEDNET 4 Advisory Board	Bi-Annually
ESE Staffing Meetings	As Requested
Student Services Meetings	As Requested
Multidisciplinary Staffing for Residential Services	Weekly
Family Services Planning Teams in Baker, Clay, Duval, Nassau, and St. Johns Counties	Weekly
Provider Meeting	As Requested

Additionally, SEDNET will participate in conference and workshops as requested. SEDNET will give technical assistance to parents and professionals as needed.

Reporting Outcomes

SEDNET will provide quarterly reports of progress and submit to BEESS project contact. The four quarter reports will be a cumulative report of the project’s accomplishments. Data reflecting training activities will be maintained and kept current in the BEESS Discretionary Project Training Database throughout the year. All equipment and software will be maintained in proper working order and upgraded as necessary to ensure efficient operation and transmission of the data. The database will be accessible to the BEESS upon request and data will be transmitted in the manner and timeframe requested.

General Education Provisions Act (GEPA)

In accordance with the requirements of Section 427 of the General Education Provisions Act (GEPA), Public Law 103-382, SEDNET will follow all rules and guidelines to provide equitable access to and participation in its program for students, teachers, and other program beneficiaries with special needs will be provided.

Project Performance Accountability and Reporting Requirements

Deliverables

Name of Deliverables and Brief Description	Standards for Acceptance	Due Dates
None		

Training, Technical Assistance, and Dissemination Form

Name of Activity and Brief Description	Quantity and Quality Standards for Acceptance	Method of Documentation	Critical Timelines
Conference: KIDS Conference Clay County	Follow up data Indication of effectiveness	Other: SEDNET database	Yearly
Education: Training on System of Care	Design and content appropriate to intended audiences.	Other: SEDNET database	Quarterly
Conference: Tools for Success Parent Conference	Design and content appropriate to intended audiences.	Other: SEDNET database	Yearly

Student Performance Form

Name of Performance and Brief Description	Method of Evaluating Performance	Method of DOE Verification	Timelines for Date Collection
Academic Achievement - Reading.	School Grades	Other: SEDNET Database	Quarterly
Attendance	Other: Attendance data	Other: SEDNET Database	Quarterly
Decrease in suspensions and expulsion	Suspension and expulsion data	Other: SEDNET Database	Quarterly
Other: Transition of students from school to work	Other: Transition data	Other: SEDNET Database	Quarterly
Parental involvement in education of dependent children	Participation Records	Other: SEDNET Database	Quarterly

Service Delivery Form

Name of Service and Brief Description	Standard for Acceptance	Method of DOE Verification	Timeline for Service Delivery
Interagency Collaboration: Transition services will be offered to students with mental health needs beyond school.	Specific Agencies Collaborate	Other: SEDNET database	Quarterly
Interagency collaboration: school wide mental health, Child Welfare, Department of Juvenile Justice, Department of Children and Families	Specified agencies collaborate	Other: SEDNET database	Quarterly
Referrals for other services: mental health, substance abuse, and domestic violence.	Referrals are appropriate for identified needs	Other: SEDNET database	Quarterly
Participation in defined program: all students with counseling identified on their IEP will participate in a school based counseling service.	Quality of service meets generally accepted guidelines.	Other: SEDNET database	Quarterly

ADDITIONAL ASSURANCES – ALL PROJECTS	Fiscal Agent: Clay
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Submission of this application hereby assures that the applicant and all participating districts will implement the project consistent with the following requirements:

- Assurance is hereby provided that project funds will not be used to purchase furniture or equipment without prior written approval from the DOE/BEESS. Upon termination of the project, at the option of the DOE/BEESS, all equipment purchased with project funds will be transferred to the location(s) specified by the DOE/BEESS, and all necessary property records actions will be taken to transfer ownership to the DOE or its designee.
- Assurance is hereby provided that the fiscal agent for this project accepts responsibility for implementing all project activities as specified in this application or subsequent amendments, specifically including those of a regional or statewide nature. The fiscal agent will ensure that activities essential to project effectiveness including, but not limited to, reimbursement of travel expenses for persons from other districts/agencies, employment of substitutes for teachers in other school districts, or payment of consulting fees for persons to provide services to other school districts will be implemented in an efficient and timely manner.
- Assurance is hereby provided that the project agrees to collaborate with other entities (i.e., other agencies, districts, organizations, and other projects) during the project year under the direction of DOE/BEESS staff.
- Assurance is hereby provided that products developed for statewide dissemination will be submitted to content and policy review by the DOE/BEESS prior to any distribution for other than awareness, field-test, or validation purposes. This fiscal agent will ensure that product developers adhere to policies and procedures set forth in “Guidelines for Project Publications,” available from the BEESS Clearinghouse Information Center. The applicant will allow a minimum of four weeks for the BEESS to complete the content and policy review of any product, and will also allow sufficient time to make required revisions, have the revisions verified by the BEESS, and have the final document reproduced.
- Assurance is hereby provided that any products produced by or developed in connection with these projects remain the exclusive property of the State of Florida, unless ownership has been explicitly waived. Products include all print, audio-visual, computer programs, and internet Websites fully or partially developed with project resources (fiscal and personnel resources). Such products must be pre-approved by the designated contact person and must contain a funding statement acknowledging the use of federal funds for development and dissemination. Questions regarding product development, ownership, or funding statements should be directed to Kathy Dejoie, Supervisor, Clearinghouse Information Center at 850/ 245-0477; or E-mail: Kathy.Dejoie@fldoe.org.
- Assurance is hereby provided that fees will not be charged for any service provided under the auspices of the project without prior written approval of the DOE/BEESS.
- Assurance is hereby provided that data reflecting project activities will be maintained and kept current in the BEESS Discretionary Projects Database throughout the year. Questions regarding the BEESS Discretionary Projects Database should be directed to Karen Denbroeder, Supervisor, at 850/ 245-0478 or by E-mail at Karen.Denbroeder@fldoe.org.
- As applicable to the scope of the project, assurance is hereby provided that the project will give priority to districts that have been targeted for improvement.

Submission of this application hereby assures that the applicant and all participating districts and organizations or agencies will implement the project to develop and continue a multiagency service network for students with emotional/behavioral disabilities consistent with requirements of Section 1006.04, Florida Statutes; the prescribed project funding purpose; and with the following requirements:

- Assurance is hereby provided that project funds will be made available to allow project managers to attend two project workdays and any BEESS meetings directly related to project implementation activities.
- All start-up activities which include the provision of direct service to students with emotional/behavioral disabilities and their families will adhere to the following guidelines prior to implementation:
 - the provision of these services is warranted based on the need to fill gaps to improve services as identified by the project's advisory board;
 - funds to provide these services are not available at this time;
 - funding these services does not supplant existing services supported by other funding sources; and
 - a time frame is established for discontinuation of the support.
- All application revisions, including those which do not require prior approval, will be incorporated into project records and disbursement reports in an accurate and timely manner.
- Funds will be used in such a manner that the effects of funds used in other programs are neither duplicated nor counteracted.
- Funds will be used to increase the impact of funds available under other programs.
- Project sponsored in-service is included in the districts Master Plan for in-service.
- Project will collaborate with BEESS regarding the state professional development system in accordance to procedures developed by BEESS.